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|  <p>काशी हिन्दू विश्वविद्यालय BANARAS HINDU UNIVERSITY</p> <p>AN INSTITUTION OF NATIONAL IMPORTANCE ESTABLISHED BY AN ACT OF PARLIAMENT</p> <p align="center">(Rolling Advertisement No – 05/2015-2016) (Teaching and Non-teaching posts)</p> | <p align="right">Tel. : 0542-6703236, 2368781 Fax: 0542-2368781 Website: www.bhu.ac.in/rac</p> <p align="center">Online Application Only</p> <p>Cut-off Date for Teaching posts of submission and receipt of Applications: 15.12.2015 and this date will be treated as Last Date of submission of application for Non-teaching posts under Group 'A'.</p> <p>Application Fees of Rs. 200/- (50/- SC/ST) for Non-teaching posts under Group 'A'.</p> |
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APPLICATIONS are invited from the *Indian Citizens* on the online form available at Recruitment and Assessment Cell portal of BHU for the posts of Professor, Associate Professor, Assistant Professor and Non-teaching posts Librarian, Public Relations Officer and Medical Officer (Dental) under Group 'A' for the various Units/Sectors in the University as per the Pay Scales indicated below.

| Name of the post | Post Codes | Pay Band plus Grade pay | Name of the post | Post Codes | Pay Band plus Grade pay |
|---------------------|--|--|------------------|------------|--------------------------------------|
| Professor | 1598 to 1605 | PB-4 (Rs. 37400-67000) + AGP Rs. 10000/- | Group -A | 2844 | PB-3 Rs. 15600-39100 + GP Rs. 7600/- |
| Associate Professor | 2837 to 2843 | PB-4 (Rs. 37400-67000) + AGP Rs. 9000/- | | 3330 | PB-3 (Rs. 15600-39100) + GP Rs.5400 |
| Assistant Professor | 3317, 3319, 3320, 3322, 3323, 3325 to 3329 | PB-3, (Rs. 15600-39100) +AGP Rs. 6000/- | | | |

| Department/Centre | Post Code | Name of the Post | Specialization | No. of Posts | | | |
|---|-----------|---------------------|-------------------------|--------------|----|----|-----|
| | | | | Gen | SC | ST | OBC |
| Faculty of Medicine, IMS | | | | | | | |
| Department of Anaesthesiology | 2837 | Associate Professor | | 1 | | | |
| Department of Anaesthesiology (For Trauma Centre) | 2838 | Associate Professor | | | 1 | | |
| Department of Biochemistry | 2843 | Associate Professor | | | 1 | | |
| Department of General Surgery (For Trauma Centre) | 2839 | Associate Professor | | 1 | | | |
| Department of Neurosurgery (For Trauma Centre) | 3319 | Assistant Professor | | | | | 1 |
| Department of Plastic Surgery (For Trauma Centre) | 3320 | Assistant Professor | | | 1 | | |
| Department of Radio-Diagnosis and Imaging (For Trauma Centre) | 3317 | Assistant Professor | | 2 | | | |
| Department of Otorhinolaryngo-logy (ENT) | 3322 | Assistant Professor | | 1 | | | |
| Department of Neurology | 3323 | Assistant Professor | | 1 | | | |
| Faculty of S.V.D.V. | | | | | | | |
| Department of Vyakaran | 3325 | Assistant Professor | | | | 1 | |
| Department of Jyotish | 3326 | Assistant Professor | Jyotish Ganit-Siddhanta | | | | 1 |
| Faculty of Performing Arts | | | | | | | |
| Department of Instrumental Music | 1598 | Professor | | | 1 | | |
| Faculty of Visual Arts | | | | | | | |
| Department of Applied Arts | 1599 | Professor | | 1 | | | |
| Department of Painting | 2840 | Associate Professor | Textile Design | | 1 | | |
| | 3327 | Assistant Professor | Textile Design | | | 1 | |
| Faculty of Arts | | | | | | | |
| Department of Bengali | 1600 | Professor | | 1 | | | |
| Department of Urdu | 1601 | Professor | | 1 | | | |
| Faculty of Social Sciences | | | | | | | |
| Department of Economics | 1602 | Professor | Growth Centre | 1 | | | |
| | 2841 | Associate Professor | Econometrics | 1 | | | |
| | 3328 | Assistant Professor | | | | 1 | |
| Department of History | 1603 | Professor | | 1 | | | |

| Department/Centre | Post Code | Name of the Post | Specialization | No. of Posts | | | |
|-----------------------------|-----------|---------------------|----------------|--------------|----|----|-----|
| | | | | Gen | SC | ST | OBC |
| | 2842 | Associate Professor | | | 1 | | |
| Mahila Mahavidyalaya | | | | | | | |
| History Section | 1604 | Professor | | 1 | | | |
| Economics Section | 3329 | Assistant Professor | | | | | 1 |

Non-Teaching posts under Group 'A'

| Department /Unit | Post Code | Name of the post | No. of posts | | | |
|--|-----------|--------------------------|--------------|----|----|-----|
| | | | Gen | SC | ST | OBC |
| Library Sector, BHU | 1605 | Librarian | 1 | | | |
| Information and Public Relation's Office , BHU | 2844 | Public Relations Officer | 1 | | | |
| Trauma Centre, IMS | 3330 | Medical Officer (Dental) | 1 | 1 | | |

Qualifications: (E.Q. = Essential Qualification; D.Q. = Desirable Qualification)

(A) Faculty of Medicine, Institute of Medical Sciences

ASSOCIATE PROFESSOR (Speciality)

For Post Code: (2837, 2838) E.Q.: M.D. (Anaesthesiology)/ M.S. (Anaesthesiology)/ DNB (concerned speciality).

For Post Code: (2843) E.Q.: M.D. (Biochemistry)/ MBBS with M.Sc. (Med. Biochemistry)/ M.Sc.

(Med. Biochemistry) with Ph. D. (Med. Biochemistry)/ M.Sc. (Med. Biochemistry) with D.Sc. (Med. Biochemistry)/ DNB (concerned speciality).

Teaching/Research Experience (For Post Code-2837, 2838, 2843): As Assistant Professor in concerned subject for 4 years in a recognized Medical College. Two Research papers accepted/published in indexed /national journal as first/second author during the tenure of Assistant Professor.

Note:

A. For candidates possessing DNB qualification:

If a DNB qualified candidate (broad/ super-specialty) having fulfilled the requirements as per clause 4(iii) mentioned below for appointment as Assistant Professor or is already working in a MCI recognized medical college/ central institute, he/she would be further promoted as per Minimum Qualification for teachers in Medical Institutions Regulations, 1998 as amended.

(iii) Additional training of one year for equivalence of qualification of DNB (broad Specialties) with MD/MS & DNB (super-specialties) with DM/M.Ch.

B. For Consultants or Specialist working in ESI Hospitals

The requisite experience for equating a Consultant or Specialist (after possessing postgraduate medical degree in the subject) working in the concerned specialty in the minimum 300 bedded ESI Hospitals as Associate Professor shall be more than 10 years with Two Research publication in indexed journal as Ist Author or corresponding author. Such Consultant or Specialist after joining a medical college shall be designated as "Associate Professor".

D.Q.: For Post Code: 2837, 2838): PDCC/Degree/ experience in superspeciality of Anesthesiology.

ASSOCIATE PROFESSOR (Super Speciality)

For Post Code: (2839) E.Q.: M.Ch./DNB in Trauma Surgery OR MS (Surg)/MS (Gen. Surg) with 2 years special training/ experience in Trauma Surgery in a recognized teaching hospital. OR Diplomate of National Board in the relevant subjects.

Teaching/Research Experience (For Post Code- 2839): As Assistant Professor in concerned subject for 2 years in a recognized Medical College. Two Research papers accepted/published in journals by the National Associations/Societies of the respective specialities during the tenure of Assistant Professor as First author

Note:

“If a DNB qualified candidate (broad/ super-specialty) having fulfilled the requirements as mentioned for appointment as Assistant Professor or is already working in a MCI recognized medical college/ central institute, he/she would be further promoted as per Minimum Qualification for teachers in Medical Institutions Regulations, 1998 as amended.”

ASSISTANT PROFESSOR (Speciality)

For Post Code: (3317) E.Q.: M.D.(Radio-Diagnosis)/M.D.(Radiology/ M.S.(Radiology)/ DNB (concerned speciality)

For Post Code: (3322) E.Q.: M.S.(Oto-Rhino-Laryngology)/ DNB (concerned speciality)

Teaching/Research Experience (For Post Code- 3317, 3322): Three years teaching experience in concerned subject in a recognized medical college as Resident/ Registrar/Demonstrator/ Tutor either during the post-graduation course or after obtaining postgraduate degree in the subject.

Note:

A. For candidates possessing DNB qualification:

(i) For the candidates possessing DNB Qualification from MCI recognized medical colleges/central institutes where there are PG courses running, their DNB Qualifications shall be considered at par with MCI recognized qualification of the concerned subject.

(ii) For the candidates possessing DNB Qualification from multispeciality teaching hospital with atleast 500 beds, involved in various postgraduate/ super-specialty teaching programmes provided that the one out of three DNB supervisors (teachers) qualify as postgraduate teacher as per MCI norms in their previous appointment; and one out of remaining two should qualify as postgraduate teacher as per MCI regulations with the following bed requirement for teaching unit:

| | |
|--------------------------------|--|
| Postgraduate broad specialties | 30 beds per unit } 50% beds should be teaching beds. |
| Postgraduate super specialties | 20 beds per unit } 50% beds should be teaching beds |

Such qualifications shall be considered at par with MCI recognized qualification.”

(iii) For the candidates possessing DNB Qualification from Hospital/ Institution other than (ii) above

The candidates shall undergo one additional year of senior residency or equivalent training or research job in a MCI recognized hospital/ institution, provided such qualifications are notified in the Postgraduate Medical Education Regulations 2000”.

B. For Consultants or Specialist working in ESI Hospitals:

“The requisite experience for equating a Consultant or Specialist (after possessing postgraduate medical degree in the subject) working in the concerned specialty in the minimum 300 bedded ESI Hospitals as Assistant Professor shall be minimum 6 years. Such Consultant or Specialist after joining a medical college shall be designated as “Assistant Professor”.

ASSISTANT PROFESSOR (Super-Speciality)

For Post Code: (3319) E.Q.: M.Ch.(Neuro-Surgery)/ DNB (concerned speciality).

For Post Code: (3320) E.Q.: M.Ch.(Plastic & Reconstructive Surgery)/M.Ch.(Plastic Surgery)/ DNB (concerned speciality)

For Post Code: (3323) E.Q.: D.M.(Neurology)/ DNB (concerned speciality)

Teaching/Research Experience(For Post Code-3319, 3320, 3323): Teaching/Research Experience: Three years teaching experience in concerned subject in a recognized medical college as Resident/ Registrar/Demonstrator/ Tutor either during the post- graduation course or after obtaining postgraduate degree in the subject.

Note:

A. For candidates possessing DNB qualification:

(i) For the candidates possessing DNB Qualification from MCI recognized medical colleges/central institutes where there are PG courses running, their DNB Qualifications shall be considered at par with MCI recognized

qualification of the concerned subject.

(ii) For the candidates possessing DNB Qualification from multispeciality teaching hospital with atleast 500 beds, involved in various postgraduate/ super-specialty teaching programmes provided that the one out of three DNB supervisors (teachers) qualify as postgraduate teacher as per MCI norms in their previous appointment; and one out of remaining two should qualify as postgraduate teacher as per MCI regulations with the following bed requirement for teaching unit:

| | | |
|--------------------------------|--------------------|-----------------------------------|
| Postgraduate broad specialties | 30 beds per unit } | 50% beds should be teaching beds. |
| Postgraduate super specialties | 20 beds per unit } | 50% beds should be teaching beds |

Such qualifications shall be considered at par with MCI recognized qualification.”

(iii) For the candidates possessing DNB Qualification from Hospital/ Institution other than (ii) above

The candidates shall undergo one additional year of senior residency or equivalent training or research job in a MCI recognized hospital/ institution, provided such qualifications are notified in the Postgraduate Medical Education Regulations 2000”.

(B) Faculty of Arts, Faculty of Social Sciences and Mahila Mahavidyalaya.

(I) PROFESSOR (For Post Code- 1600 to 1604)

Essential Qualification

- A. I. An eminent scholar with Ph.D. qualification(s) in the concerned/allied/relevant discipline and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.
- II. A minimum of ten years of teaching experience in university/college, and/or experience in research at the University/National level institutions/industries, including experience of guiding candidates for research at doctoral level.
- III. Contribution to educational innovation, design of new curricula and courses, and technology-mediated teaching-learning process.
- IV. A minimum consolidated API score requirement of 400 points from category III of APIs as given in table 1 Appendix III of UGC Regulations on minimum qualifications for appointment of teachers etc., 2010 and its subsequent amendments.

OR

B. An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline, to be substantiated by credentials.

D.Q.:

For Post Code:-1600:- Folklore/Tagore Literature

(II) ASSOCIATE PROFESSOR (For post Code:-2841, 2842)

Essential Qualification

- I. Good academic record as defined by the University with a Ph.D. Degree in the concerned/allied/relevant disciplines.
- II. A Master’s Degree with at least 55% marks in a relevant subject (or an equivalent grade in a point scale wherever grading system is followed).
- III. A minimum of eight years of experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry excluding the period of Ph.D. research, with evidence of published work and a minimum of 5 publications as books and/or research/policy papers.
- IV. Contribution to educational innovation, design of new curricula and courses, and technology-mediated teaching-learning process with evidence of having guided doctoral candidates and research students.

V. A minimum consolidated API score requirement of 300 points from category III of APIs as given in table 1 Appendix III of UGC Regulations on minimum qualifications for appointment of teachers etc., 2010 and its subsequent amendments.

(III) ASSISTANT PROFESSOR (For Post Code:-3325, 3326, 3328,3329)

Essential Qualification

- i. Good academic record as defined by the concerned university with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign university.
- ii. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.
- iii. Notwithstanding anything contained in sub-clauses (i) and (ii) to this Clause 4.4.1, candidates, who are, or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions
- iv. NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted.

Note:- *The candidates who do not have NET and claim exemption from NET on the basis of their Ph.D. Degree must submit a certificate issued by the concerned University that their Ph.D. Degree complies with the provision of University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009.*

For Post Code:-3326:- (i) Same as at E.Q. (B) (III) (i) Good academic record as defined by the University with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Acharya with Shastri in traditional system Ganit/Siddhant Jyotish subject from an Indian University, or an equivalent degree from an accredited foreign university.

D.Q.:

For Post Code:-3328:- Background of Statistics/ Econometrics at Post Graduate level.

(C) FACULTY OF VISUAL ARTS

(I) PROFESSOR (For Post Code- 1599)

Essential Qualification

i. An eminent scholar with a doctoral degree actively engaged in research with ten years of experience in teaching and /or research at the University/National level institutions including experience of guiding research in doctoral level, with outstanding performing achievement in the field of specialization

OR

ii. A Professional artist with highly commendable professional achievement in the concerned subject, who should have :

- (a) Twelve years of experience of holding regular regional /national exhibition /workshops with evidence;
- (b) Significant contributions in the field of specializations and ability to guide research;
- (c) Participation in National/International Seminars/Conferences/ Workshops and/or recipient of National/International Awards/Fellowships; and
- (d) Ability to explain the logical reasoning of the subject concerned and adequate knowledge to teach theory with illustrations in that discipline.

(II) ASSOCIATE PROFESSOR (For Post Code- 2840)

Essential Qualification

- i. Good academic record with doctoral degree, with performing ability of high professional standard.
- ii. Eight years of experience of teaching in a University/ College and/or research in University/national level institutions excluding the period spent for the research degree of M.Phil./ Ph.D.

iii. Has made significant contributions to the knowledge in the subject concerned, as evidenced by quality of publications.

iv. Contribution to educational innovation such as: designing of new courses and/or curricula and/or outstanding performing achievement in the field of specializations.

OR

A Professional artist with highly commendable professional achievement in the concerned subject, who should have:

- (a) A recognized artist of his/her own discipline;
- (b) Eight years of outstanding performing achievements in the field of specialization;
- (c) Experience in designing of new courses and/or curricula;
- (d) Participation in Seminars/Conferences in reputed institutions; and
- (e) Ability to explain the logical reasoning of the subject concerned and adequate knowledge to teach theory with illustrations in that discipline.

(III) ASSISTANT PROFESSOR (For Post Code- 3327)

Essential Qualification

- i. Good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's degree level, in the relevant subject or an equivalent degree from an Indian/Foreign University.
- ii. Besides fulfilling the above qualifications, candidates must have cleared the National Eligibility Test (NET) for lecturers conducted by the UGC, CSIR, or similar test accredited by the UGC. Notwithstanding anything contained in sub-clauses (i) and (ii) to this Clause 4.4.2.3, candidates, who are, or have been awarded a Ph.D. Degree, in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities / Colleges / Institutions.
- iii. Without prejudice to the above, NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted.

Note:- The candidates who do not have NET and claim exemption from NET on the basis of their Ph.D. Degree must submit a certificate issued by the concerned University that their Ph.D. Degree complies with the provision of University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009.

OR

A Professional artist with highly commendable professional achievement in the concerned subject, who should have:

1. First class Diploma in Visual (Fine) arts discipline from the recognized Institution of India/Abroad ;
2. Five years of experience of holding regular regional/ National exhibitions/Workshops with evidence; and
3. Ability to explain the logical reasoning of the subject concerned and adequate knowledge to teach theory with illustrations in that discipline.

(D) FACULTY OF PERFORMING ARTS

(I) PROFESSOR (For Post Code- 1598)

Essential Qualification

- a. An eminent scholar with a doctoral degree actively and engaged in research with ten years of experience in teaching in University/College and/or research at the University/National level institutions including experience of guiding research at doctoral level with outstanding performing achievements in the field of specialization.

OR

b. A traditional and a professional artist with highly commendable professional achievement in the concerned subject, who should be or have :

- i. 'A' grade artist of AIR/TV;

- ii. Twelve years of outstanding performing achievements in the field of specialization;
- iii. Significant contributions in the field of specializations and ability to guide research; Participation in National/International Seminars/Conferences/ Workshops and/or recipient of National/International Awards/Fellowships; and
- v. Ability to explain the logical reasoning of the subject concerned and adequate knowledge to teach theory with illustrations in that discipline

Essential qualification for Non-teaching positions under Group 'A'

For Post Code: 1605 (Librarian):

(1) Master's Degree in Library Science/Information Science/documentation with atleast 55% of the marks or its equivalent grade of 'B' in the UGC seven point scale and a consistently good academic record. (2) Atleast 13 years experience as Dy. Librarian in a University Library or 18 years of experience as a College Librarian. (3) Evidence of innovative library service and organization of published work.

Note: The minimum requirement of 55% may not be insisted upon for the existing incumbents who are already in the University systems.

Desirable qualification:

M.Phil./Ph.D. Degree in Library Science/Information Science/Documentation/Archives and Manuscripts-keeping, computerization of library.

For Post Code: 2844 (Public Relations Officer): i) A postgraduate degree with at least 55% marks or its equivalent. ii) A degree/diploma in Journalism/Public Relations. iii) Ten (10) years experience in Public Relations of Academic/Research Institutions of repute out of which 8 years experience in the grade of Rs. 8000-275-13500 (pre-revised). iv) Experience of handling advertisement and advertising agencies. v) Good command over English and Hindi.

Desirable qualification:

- i) Experience in Editing/Publishing house journal/News letters.
- ii) Experience in independent reporting/repairing press releases of Seminars/Symposia/Conferences of academic/Research Institutions.
- iii) Working knowledge of Newspapers /Magazines.
- iv) Experience of Office management.
- v) Working knowledge in computers preferably "Desk Top Publishing"
- vi) Knowledge of Modern Methods of Mass Communications.

For Post Code: 3330(Medical Officer (Dental): BDS from any Indian University recognized by Dental Council of India.

A non-refundable Application fee for the Non-teaching under Group 'A', posts, must be paid through MICR Coded demand draft of Rs.200/- (Rs.50/- for SC/ST candidates) drawn in favour of the Registrar, Banaras Hindu University payable at S.B.I., BHU Branch (Code 0211), Varanasi.

General Instructions to the Candidates

1. Banaras Hindu University is following the **UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2010 and its subsequent amendments UGC (2nd Amendment), Regulations, 2013** (hereinafter referred as **UGC Regulations 2010**) which have come in force w.e.f. 30-6-2010. Accordingly, for teachers in the Faculties of Agriculture and Veterinary Science, the norms/regulations of Indian Council of Agricultural Research; for Faculty of Medicine, Dentistry, Nursing and AYUSH, the norms/Regulations of Ministry of Health and Family Welfare, Government of India; for Faculty of Education, the norms/Regulations formulated in consultations with National Council of Teacher Education; for Engineering and Technology, Pharmacy and Management/Business Administration, the norms/Regulations formulated in consultations with All India Council for Technical Education; and for the qualifications in the field of rehabilitation and special education at Degree, PG Diploma and Masters level, the norms/Regulations formulated in consultations with Rehabilitation Council of India, shall apply.
2. The composite rolling advertisement will remain alive all the time and will be updated every time when a new vacancy is created or when the earlier advertised positions are filled up by selection. The prospective applicants, therefore, can apply anytime of the year, but the applications will be processed after the cutoff dates indicated beforehand on the website.
3. There shall be two cutoff dates in a calendar year, 6 months apart. The applications received till the cutoff date shall be processed further for shortlisting and conduct of selection committee. Applications received

after the cutoff date shall be processed further during the next round of selection process subject to the condition that the vacancy continues in the composite rolling advertisement after completion of the selection process in hand. However, the University can further process even the applications received after the aforesaid prescribed cutoff date for the ensuing round of selection, from Candidates who obtain a "Quality Score" of 70 or above on a 100 point scale. For description of quality score, please refer to the shortlisting guidelines.

4. There shall not be any application fee for teaching posts.
5. **A non-refundable Application fee for the Non-teaching posts under Group 'A', posts.**
6. Online mode of submission of applications shall be essential. Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualifications laid down in the advertisement.
7. Applicants shall first register on the Recruitment & Assessment Cell portal on the BHU website, after which, they can fill up the prescribed electronic application form online. Separate applications shall be submitted for different positions.
8. Before starting to fill up the form, please ensure keeping ready a digital copy of passport size photograph in JPEG format not exceeding 50 kb in file size and digital copies of some best publications, if any, for uploading.
9. While filling the online application, if the browser closes unexpectedly or if the candidate is logged out, he/she may use the login information sent to his/her email to login again.
10. Please ensure to enter all your research publications and other Academic/Research contributions in the online application. Only the information entered in the online applications will be taken into account for deciding eligibility and/or shortlisting. Uploading digital copies of publications is optional. Filling all mandatory fields is required to make your application Complete.
11. Incomplete applications will not be considered and will be REJECTED.
12. There are several Tabs in your application. After completing each tab, you should click on "Save and Proceed" button to save the information and move to the next tab. Completing all tabs is necessary. After filling all tabs, the candidate can finally submit his application. **Please note that you cannot make any changes after that.**
13. In case of any technical problems, please send an email to recruitment@bhu.ac.in
14. On successful submission, the applicant will come across a link to download a PDF of the application, which he/she will have to print and send to BHU after signing it and having it forwarded by his employer, if any, enclosing therewith the copies of the relevant certificates and documents, so as to reach BHU by the cutoff date.
15. Please note that sending the duly signed printout of the PDF alongwith all enclosures is mandatory without which the applications may not be considered for further processing. Mere eligibility will not entitle any candidate for being called for interview. More stringent criteria may be applied for short-listing the candidates to be called for interview. Applicants having higher qualification and merit will be given preference. Candidates must send self-attested copies of certificates and mark-sheets from matriculation (10th Standard) onwards in support of their qualifications and reprints of publications and certificates in support of their API score claimed (for teaching positions) for the post alongwith the hard copy of the application form.
16. Applicants may update their qualifications and other academic achievements, etc. (for API/Quality score) by logging-in in the portal using their login ID and Password till cutoff date as prescribed under the particular Rolling Advertisement. Applicants are not allowed to update their application beyond the cutoff date. However, if the post remains unfilled till the next cut-off date, the candidates will be permitted to update their applications by the cutoff date. The eligibility of candidate for a particular round of selection shall be decided as on the cutoff date of that round.
17. Good Academic Record for all teaching positions shall be as defined in the Ordinance.
18. Relevant grade which is regarded as equivalent of 55% wherever the grading system is followed by a recognized University shall also be considered eligible.
19. A relaxation of 5% may be provided, from 55% to 50% of the marks to the Ph.D. degree holders, who have obtained their Master's Degree prior to 19th September, 1991.
20. The relaxation of marks for the SC/ST/Specially-abled (Physically and Visually specially abled) categories will be as per UGC Regulations on Minimum qualifications for appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2010 as amended from time to time.
21. The relaxation in age will be admissible as per Government of India/University norms.
22. The eligibility of an application shall be determined in accordance with the UGC Regulations, 2010 and its subsequent amendments and/or in accordance with the relevant regulations of concerned Regulatory bodies.

23. For teaching positions short-listing shall be done as per guidelines approved by Executive Council of the University.
24. The Ordinances governing the procedure to be followed by the Selection Committee may be seen on the portal of the Recruitment & Assessment Cell on the BHU website.
25. Mere eligibility will not entitle any candidate for being called for interview. More stringent criteria including holding written test may be applied for short-listing the candidates to be called for interview. Applicants having higher qualification and merit or higher marks in the written test will be given preference.
26. The University shall verify the antecedents or documents submitted by a candidate at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedent/ background and has suppressed the said information, then his/her services shall be terminated.
27. *The University reserves the right to withdraw any advertised post(s)* at any time without giving any reason. Any consequential vacancies arising at the time of interview may also be filled up from the available candidates. The University may, at its discretion, fill up any future vacancy belonging to Gen./SC/ST/OBC as per roster point out of the available candidates. The number of positions is thus open to change. The University may relax/review the qualification/ experience and age limit at its discretion at any stage and in case of candidates with exceptional merit.
28. A candidate belonging to any reserved category who desires to be considered for any Unreserved post also besides the posts under reserved category, will have to submit separate forms for Unreserved posts and reserved posts.
29. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the University reserves right to modify/withdraw/cancel any communication made to the candidate.
30. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the University shall be final.
31. Applicants who are in employment should route their application through proper channel or should submit a "No Objection Certificate" from the employer prior to the interview, failing which they may not be considered further.
32. Canvassing in any form will be a disqualification.
33. No interim correspondence shall be entertained.
34. On the positions reserved for specially abled persons (OH, VI, HH), all categories of specially abled persons are requested to apply since if the designated category of specially abled person is not available, the post may be filled with other categories of specially abled suitable and eligible candidates applied and available.
35. The applications shall be invited through online mode. The applicants should be required to submit their downloaded application form (hard copy) after filling it online, along with all the enclosures to the Office of the Registrar, (Recruitment & Assessment Cell), Holkar House, BHU, Varanasi-221005 by last date of submission of application, i.e. the hard copy of the application along with the enclosures must reach to the Office of the Registrar, (Recruitment & Assessment Cell), Holkar House, Banaras Hindu University, Varanasi -221005 by the last date of submission of applications.
36. Please visit our website: <http://www.bhu.ac.in> for application form, details of qualifications and other instructions in this regard.

Cut-off Date for Teaching posts of submission and receipt of Applications in the Office of the Registrar, (Recruitment & Assessment Cell), Holkar House, BHU, Varanasi-221005 is 15.12.2015 and this date will be treated as Last Date of submission of application for Non-teaching posts under Group 'A'.

REGISTRAR

Dated: 16.11.2015