



No. F(B)/X/Est./D.A./2021-22/

Date : 21.10.2021

The Directors of Institutes,
The Dean of Faculties,
The Head of the Departments/Offices/Units,
The Principals of the Colleges/Schools,
The Admin Warden/Wardens of the Hostels,
The In-Charge of the Offices, Centres/Units,
The In-Charge, Electronic Data Cell, R.O. Finance, BHU
The Dy. Registrar and Secretary to the Vice Chancellor,
Banaras Hindu University.



Subject : Cental Government employees retired during the period from January, 2020 to June, 2021- calculation of cash payment in lieu of leave-regarding

Sir/Madam,

The Under Secretary, UGC, Ministry of Education, Govt. of India, New Delhi vide letter no. F.No.67-3/2021(CU) dated 24th September, 2021 has enclosed a copy of circular no. F.3-2/2006(Admin.I/A&B) dated 20.09.2021 alongwith Office Memorandum No. 1(5)/E.C/2020 dated 07.09.2021 received from Govt. of India, Ministry of Finance, Department of Expenditure, New Delhi regarding Central Government employees retired during the period from January, 2020 to June, 2021- calculation of cash payment in lieu of leave. (Copy of above circular are enclosed)

As per point no. 05 of circular mentioned above, the amount of DA to be taken into account for calculation of cash payment in lieu of leave, in respect of Central Government employees who retired on or after 01.01.2020 and upto 30.06.2021 will be deemed to be as under-

Employees retiring during the period	Notional percentage of Dearness Allowance (DA) for calculation purpose
From 01.01.2020 to 30.06.2020	21% of basic pay
From 01.07.2020 to 31.12.2020	24% of basic pay
From 01.01.2021 to 30.06.2021	28% of basic pay

Accordingly, the cash payment in lieu of leave to the employees who retired from 01.01.2020 to 30.06.2021 may please be drawn and the bill may be submitted to the Finance Section.

Your faithfully,

Encl. : As above

Joint Registrar (Accounts-I)
;of date 22.10.2021

No. F(B)/X/Est./D.A./2021-22/ 1231

Copy forwarded to the following for information and necessary action to:

1. The Coordinator, Computer Centre, Banaras Hindu University with the request to host the aforesaid letter alongwith the Office Memorandum of Govt. of India on the website of BHU.
2. Shri Akhil Tiwary, TCS.

Joint Registrar (Accounts-I)

H.M. Me
at upload on website
Jainees
23/10/2021



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No. 1(5)/E.V/2020
Government of India
Ministry of Finance
(Department of Expenditure)

North Block, New Delhi
Date the 7th September, 2021

OFFICE MEMORANDUM

Sub.: Central Government employees retired during the period from January, 2020 to June, 2021 – calculation of Gratuity and Cash payment in lieu of Leave – regarding.

The undersigned is directed to refer to this Ministry's O.M. No.1/1/2020-E.II(B) dated 23.04.2020, read with O.M. No.1/1/2020-E.II(B) dated 20.07.2021, in regard to payment of Dearness Allowance (DA) during the period from 01.01.2020 up to 30.06.2021 and to say that in terms thereof while the rate of DA during the said period shall remain at 17% of basic pay, the same has been enhanced to 28% of basic pay subsuming additional instalments arising on 01.01.2020(4%), 01.07.2020 (3%) & 01.01.2021(4%) payable w.e.f. 01.07.2021.

2. As per the existing provisions contained in Central Civil Services (Pension) Rules 1972, DA on the date of retirement or death is reckoned as emoluments for the purpose of calculation of gratuity. Also, as per the existing provisions contained in CCS (Leave) Rules 1972, pay admissible on the date of retirement plus DA on that are reckoned for the purpose of calculation of cash payment in lieu of leave.
3. In view of the provisions of the aforesaid orders of this Ministry dated 23.04.2020 and 20.07.2021, calculation of gratuity and cash payment in lieu of leave in respect of Central Government employees who retired on or after 01.01.2020 and up to 30.06.2021 are required to be made based on the rate of DA at 17% of basic pay.
4. Keeping in view that gratuity and cash payment in lieu of leave are one-time retirement benefits admissible to employees on retirement and employees who retired during the period from 01.01.2020 to 30.06.2021 have been allowed lesser amount than what would have been calculable but for the aforesaid orders of this Ministry dated 23.04.2020 and 20.07.2021, the matter has been considered sympathetically with a view to allowing the same to such employees.
5. Accordingly, the President is pleased to decide that in respect of Central Government employees who retired on or after 01.01.2020 and up to 30.06.2021,

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the amount of DA to be taken into account for calculation of gratuity and cash payment in lieu of leave will be deemed to be as under:-

Employees retiring during the period	Notional Percentage of Dearness Allowance (DA) for calculation purpose
From 01.01.2020 to 30.06.2020	21% of basic pay
From 01.07.2020 to 31.12.2020	24% of basic pay
From 01.01.2021 to 30.06.2021	28% of basic pay

6. All other conditions as stipulated in CCS (Pension) Rules 1972 and the orders of Department of Pension & PW vide O.M. No.7/5/2012-P&PW(F)/B dated 26.08.2016 in respect of employees borne on National Pension System (NPS) and CCS (Leave) Rules 1972, shall continue to be applicable while calculating gratuity and cash payment in lieu of leave respectively.

7. In their application to the persons belonging to India Audit and Accounts Department, these orders are issued under Article 148(5) of the Constitution and after consultation with the Comptroller and Auditor General of India.

8. Hindi version will follow.

Annie G. Mathew

(Annie G. Mathew)

Addl. Secretary to the Govt. of India

To

1. All the Ministries / Departments as per the standard Mailing list
2. C&AG of India
3. NIC

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Dyuo 2511(U)
20/9/21



विश्वविद्यालय अनुदान आयोग
University Grants Commission
शिक्षा मंत्रालय, भारत सरकार
(Ministry of Education, Govt. of India)
बहादुरशाहजफरमार्ग, नईदिल्ली - 110002
Bahadurshah Zafar Marg, New Delhi-110002
Phone : 011-23604181, 011 23604201



20 SEP 2021

September, 2021

No.F.3-2/2006(Admn.I/A&B)

CIRCULAR

This undersigned is directed to circulate the following Office Memorandum received from Govt. of India, Ministry of Finance, Department of Expenditure regarding the subject as given below -

Sl. No.	OM No. & Date	Received from	Subject
1	No. 1/5/E V/2020 07.09.2021	Government of India, Ministry of Finance (Department of Expenditure)	Central Government employees retired during the period from January, 2020 to June, 2021- Calculation of Gratuity and Cash payment in lieu of Leave.

Beena Menon
20/09

(Beena Menon)
Under Secretary (Admn.)

Copy to:

1. All Regional Offices;
2. US(FD-IA)/US-I/B)/FD-III/SO(FD-II/A/SO(FD-I/B)/FD III), with the request to take further action in the matter;
3. CU/DU/DC/IUC with a request to take further necessary action at their end;
4. UGC e-Office;
5. UGC website.

ms. Beena Menon
recd
20/9/21

Sunita Bhatia
20.09.21

(Sunita Bhatia)
Section Officer (Admn.)

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04/10/21



By Speed Post



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission

शिक्षा मंत्रालय, भारत सरकार

(Ministry of Education, Govt. of India)

बहादुरशाह जफर मार्ग नई दिल्ली - 110 002
Bahadurshah Zafar Marg, New Delhi-110002

Phone : 011-23604322,



ज्ञान-विज्ञान विमुक्तये

F.No.67-3/2021(CU)

September, 2021

The Registrar,
Banaras Hindu University
Varanasi - 221 005.
Uttar Pradesh



24 SEP 2021

Subject :- Govt. of India Circulars/Office Memorandum received from Govt. of India, Ministry of Finance, Department of Expenditure, New Delhi.

Sir/Madam,

The undersigned is directed to enclose herewith a copy of this office circular No. F.3-2/2006(Admn.I/A&B) dated 20.09.2021 alongwith Office Memorandum No.1(5)/E.V/2020 dated 07.09.2021 received from Govt. of India, Ministry of Finance, Department of Expenditure New Delhi regarding Central Government employees retired during the period from January, 2020 to June, 2021-Calculation of Gratuity and Cash payment in lieu of Leave for taking further necessary action.

JR
29/9
D.O. ✓
R(SB&P)

01.10.2021

Yours faithfully,

(Signature)

(A. S. Sajwan)
Under Secretary

JR (A)C2L

Encl: as above

30-(Salary)
sig
SX

30-(Salary/Pension)
for useful admin.
Charles
7/10/2021

(Signature)
07/10/21